

Tuesday, March 01, 2011

Hon. Nancy Floreen  
Montgomery County Council  
100 Maryland Avenue  
Rockville, MD 20850

Dear Nancy,

It is my pleasure to congratulate you on being named one of *The Daily Record's* 2011 Top 100 Women. As a three-time recipient of this award, you will be inducted into the Circle of Excellence during a special ceremony at the Top 100 Women event Monday, May 9, at the Meyerhoff Symphony Hall in Baltimore.

Circle of Excellence honorees are invited to a special reception at 4:30 p.m., when you have the opportunity to meet this year's scholarship winner. That is followed by the Welcome reception, from 5 – 6:15 p.m., and includes drinks and heavy hors d'oeuvres. The ceremony will begin promptly at 6:30 p.m. in the auditorium, and will be followed by a dessert reception until 8:30 p.m. More information and a formal invitation will be mailed to you in April.

As you may recall from previous years, there is a separate recognition of Circle of Excellence honorees and a video presentation. One of *The Daily Record* photographers will be contacting you to set up a photo session at your office. The photos will be used in the video and the publication.

As you also know from past years, the Top 100 Women magazine will be distributed the evening of May 9 and inserted in the Friday, May 13 edition of *The Daily Record*. Circle of Excellence honorees will be showcased with a brief response to the question below:

***What is your favorite location in Maryland?  
Describe in one sentence how that place has played a role in your life's accomplishments.***

Please e-mail your response, along with 3 to 4 photos taken of you at this location to Tara Buck by April 1. An edited version of your response will be recorded professionally and used in the video presentation.


Your profile, as presented on your application will be used on-line. If any information has changed since your submission, please contact Ashlee Ibex as soon as possible at the address below. Please note that we do not publish information about your spouse, children, birth date or birthplace.

Lastly, we once again will award a \$3,000 Circle of Excellence Scholarship to a college junior or senior and it is you, the 2011 Circle of Excellence honorees, who determine who will receive this scholarship. We will send a ballot and letters of recommendation to you by the end of March.

The official announcement naming *The Daily Record's* 2011 Top 100 Women ran in the March 4 issue of *The Daily Record* (and online at [www.TheDailyRecord.com](http://www.TheDailyRecord.com)). I have enclosed a copy of the full-page advertisement that will run in *The Daily Record* leading up to the event. If you have any questions, please don't hesitate to call me.

Again, congratulations. I look forward to seeing you on May 9.

Sincerely,



Suzanne Fischer-Huettner, Publisher  
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